



## *Celebration Community Services (CCS)*

### **BOARD OF DIRECTORS MEETING**

**851 Celebration Avenue, Room 104**

**Monday, March 11, 2019**

### **MINUTES**

#### **Call to Order**

The meeting was called to order at 11:36 AM by Brian Kensil, Board President. Also present was Vanesa Winter, Vice President; Vaughn Roberts, Treasurer; and Directors: David Anderson, Kevin Kirby and Jackson Mumey. Maryann Barry was not present. Representing CCMC was Steve Waring, Executive Director, and Suzan Kearns, Community Manager. A quorum of Directors was declared and the meeting was ready to proceed with business.

Brian Kensil stated that the meeting was being live cast and recorded.

#### **Adopt the Agenda**

Vanesa Winter motioned to adopt the agenda, Kevin Kirby seconded and the motion passed unanimously.

#### **CCS Overview:**

Brian Kensil explained that as a result of the CROA Board Executive Committee Meeting March 8, 2019, the Board of Directors of CCS has been expanded to include the entire CROA Board. Brian reiterated that the board remains committed to transparency and went on to review some of the decisions made by the board at that meeting, they are as follows:

1. The CCS Board membership would be comprised of the entire CROA Board and the bylaws would be amended to reflect such.
2. A tax attorney will be hired to review and verify the validity and legality of pass thru funding from Experience Kissimmee and deliver an opinion on whether it is being handled appropriately and further make recommendation to correct any inconsistencies. The board will reach out to Experience Kissimmee to obtain a letter stating their satisfaction with the flow of funding.
3. Brian Kensil will identify the parameters of the audit, which will consist of the past 5 years. The preference of the board is to engage a CPA firm with non-profit experience. Three quotes will be solicited.
4. We will follow-up with Experience Kissimmee to see if they have any issues or concerns.
5. Further, there will be a follow-up CCS Board meeting to review all findings.

Larsen & Associates drafted a resolution to change the Bylaws of the CCS Board to include the entire CROA Board of Directors.

**MOTION:** Vanessa Winter motioned to approve the Resolution, as drafted by Larsen & Associates. Vaughn Roberts seconded and the motion passed unanimously.

**July 4<sup>th</sup> 2019**

J.R. Rupp, Communications & Lifestyle Director discussed the budget for the 4<sup>th</sup> of July.

**MOTION:** Vanessa Winter motioned to approve the budget for the 4<sup>th</sup> of July for an amount not to exceed \$35,000.00. Jackson Mumeey seconded and the motion passed unanimously.

We discussed that we will be looking at grant funding sources other than Experience Kissimmee. Maryann Barry has grant experience that we will strive to tap into for the future.

**Adjourned**

There being no further business before the board, they adjourned at 11:53 AM.



Brian Kensil, President