



Celebration Residential Owners Association, Inc.
 Celebration Non-Residential Owners Association, Inc.
 851 Celebration Avenue, Celebration, Florida 34747
 Ph 407-566-1200 • Fax 407-566-1210

townhall@ciramail.com



REQUEST FOR APPROVAL (GENERAL REQUEST)

Obtain current Design Guidelines and Application from the Association's offices or download from the Celebration Front Porch (<http://www.celebration.fl.us>) using owner ID and password. Select *Guidelines* under the CROA tab.

WHICH PROPERTY TYPE: Single-Family; Townhome/Duplex/Triplex; Condominium

Property Address: _____

Property Owner's Name: _____

Property Owner's Email address: _____ **Phone:** _____

Property Owner's Mailing Address: _____

(If different from property address): _____

Project Contractor: _____ **Phone:** _____

[Required If a condo] Attach letter of approval from Condominium association

[Required] Property survey or Plot Plan with project area marked in proper scale to drawing

[Required] Color samples or brochures, photos, drawings, etc.

DESCRIBE PROJECT IN DETAIL (or attach separate sheet)

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() By initialing, owner authorizes the Association to release information, upon request, concerning this or a similar project for this property to the Contractor named above.

() By initialing, owner requests notifications for this project by email only (no printed copy will be mailed, reducing Association expenses for paper and postage).

Owner hereby authorizes the Association and members of the Architectural Review Committee to enter onto the subject property for purposes of confirming information contained on or collected for processing this application and for inspecting the project during execution, upon completion of the project, or upon expiration of the approval.

Owner's Signature and Date: _____

SPACE BELOW IS FOR ARC USE ONLY

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|------------|--|---------------|
| MISC | | LOT |
| | | VIL |
| RCV PUR | | ACCT |
| LOT | | CENN |
| ARCH | | START COMP |



Design Guidelines

Approved by the CROA Board of Directors on 08/25/2009; effective for applications received on or after 10/01/2009.



GENERAL REQUEST

All Design Guidelines, the ARC Meeting Schedule, lists of Product & Service providers and other ARC-related information is available on Celebration's "My Front Porch" which may be access by owners/residents.

Specific *Design Guidelines* (and a customized Application form) available for these topics:

- Address Numbers – Street, Alley & Apartment
- Awnings
- Door Hardware (Front Entry)
- Doors – Standard, Screen & Storm
- Driveway & Paving Strips
- Fans (Exterior Ceiling)
- Fences & Walls
- Flags & Flagpoles
- Gutters & Downspouts
- Landscape – Design & Planning
- Landscape – Lighting
- Landscape – Plant Resource Guide
- Lighting – Structure-Attached
- Mailboxes
- Painting (Exterior)
- Patios, Walkways & Porch Tile/Pavers
- Pool, Spa & Hot Tub
- Recreation & Play Equipment
- Roofing
- Satellite Receivers and Other "Over the Air Reception Devices"
- Screen Enclosure & Porch Screening
- Security Devices (Lights, Cameras, Alarms)
- Shutters – Decorative & Storm
- Signs – Home Available
- Signs – Home Business District
- Solar Heating, Power Generation & Other Devices
- Structural Changes
- Windows – Films & Tinting
- Windows – Replacement or Additional
- Yard Decorations & Doghouse

For exterior changes not included in the existing Design Guidelines use this "General" application.

- Describe the project thoroughly including details such as materials used, colors, dimensions, manufacturers' "cut sheets", etc.
- Include a property survey or plot plan marked with the area to be changed. If the impervious surface area of the lot will increase, include an Impervious Surface Area Ratio worksheet. (Refer to *Design Guidelines: Patio & Walkways* for an example.)
- Generally, including more information on the application will allow the ARC to provide a decision on the request.
- Homeowner (or authorized contractor) should attend the ARC meeting to present the project.