



Celebration Residential Owners Association, Inc.
 Celebration Non-Residential Owners Association, Inc.
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REQUEST FOR APPROVAL (SIGN – HOME BUSINESS DISTRICT)

Which Property Type?

- Single Family Multi-Family
 Village Condominium

Which Architectural Style?

- Classical Greek Revival
 Coastal Mediterranean
 Colonial Revival Other
 Craftsman St. Augustine
 French Victorian

Property Address: _____

Property Owner's Name: _____

Property Owner's Email address: _____ Phone: _____

Property Owner's Mailing Address: _____

(If different from property address): _____

Project Contractor: _____ Phone: _____

Project Contractor's Email address: _____

[Required if condo] Attach approval from WaterStreet Condominium Association

[Required] For a building sign attach a sketch showing the wall and proposed sign area, with dimensions

[Required] For a hanging sign, attach a sketch or photo showing proposed location of sign

[Required] For a monument sign, attach a property survey showing, to scale, the footprint of the monument plus a design drawing showing the complete details of the 3-D sign

[Required FOR ALL] Color rendering of sign graphics with dimensions of sign indicated

() By initialing, owner authorizes the Association to release information, upon request, concerning this or a similar project for this property to the Contractor named above.

() By initialing, owner requests notifications for this project by email only (no printed copy will be mailed, reducing Association expenses for paper and postage).

Owner hereby authorizes the Association and members of the Architectural Review Committee to enter onto the subject property for purposes of confirming information contained on or collected for processing this application and for inspecting the project during execution, upon completion of the project, or upon expiration of the approval.

Owner's Signature and Date: _____

SPACE BELOW IS FOR ARC USE ONLY

SIGNAGE			



Design Guidelines

Approved by the CROA Board of Directors on 08/25/2009; effective for applications received on or after 10/01/2009.



SIGNS – HOME BUSINESS DISTRICT

Signs for a business are often the “goodwill ambassador” to prospective customers. Design should thoroughly consider clear visibility from a distance, sufficient graphics or text to convey the business’s offerings, and convey an attitude which properly sets expectations.

Applications will only be accepted for businesses which have been approved by the CROA Board of Directors. (See “Home Business District – Application for New Business.”)

- Only one sign mounting is permitted per property.
- Signs are limited to a single business type and must be the business type which was approved for that address. Signs which have two faces must have identical faces.
- Overall sign face (including any decorative border on the face) may not exceed four square feet.
- No other signs (including interior signs in windows or exterior signs such as “A-frame”) are permitted at any time with these two exceptions:
 - One small sign (maximum 8-½” x 11”) to indicate the store’s hours
 - A poster to promote a community activity or celebration, which may be posted no more than 30 days in advance of the activity’s scheduled start date and must be removed within 3 days after the activity’s scheduled end date.
- Nothing may be attached to signs or the associated mountings, including lights, balloons, flags, other signs, etc.

Single-Family Properties

Three types of signs are appropriate for single-family properties:

1. Building sign – a sign, located on a street-facing façade wall, which is mounted flat against the wall.
2. Hanging sign – a sign, located above the primary steps leading to the front porch, which hangs by two chains from the beam above. Mounting points for the chains will be approximately 15 inches on either side of the center of the top edge of the sign and approximately 15 inches on either side of the center of the area between the porch columns. Top of sign will be 4” below the beam. Chains must be white or black; if a mounting bracket is used the chains must be the same color as the bracket.
3. Monument sign – a sign, mounted on the ground. The bottom of the sign face may not be greater than 5 feet from ground level. Any decorative scrollwork or adornment on the top or sides of the sign may not extend more than 12” from the edge of the sign, and may not contain numerals or text of any kind, and may not contain a logo which is generally linked to a particular organization. .

Condominium Properties

Signs in front of any condominium business which is not a corner unit must be “blade” signs with mounting bracket as specified:

